

Executive Summary

Recommendation for First Renewal 18-024R – New Tires

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the First Renewal for Invitation to Bid (ITB) 18-024R – New Tires. ITB 18-142R was approved on December 19, 2017, with an initial three (3) year contract term beginning January 1, 2018 through December 31, 2020, with an option for two (2) additional one (1) year renewal periods. This Bid is utilized by the Student Transportation & Fleet Services (STFS) to purchase new tires.

The is no additional spending authority being requested for this item

Goods/Services Description

Responsible: Student Transportation and Fleet Services

This ITB will provide STFS the ability to procure new tires for the District's automotive fleet. The District's automotive fleet includes the white fleet vehicles; trucks - light, medium & heavy duty; and school buses.

Procurement Method

Responsible: PWS

The procurement method chosen is through a competitive solicitation, which is required by Purchasing Policy 3320, Part II, Rule D, and Florida Code -A-1.012(7).

The solicitation was released to the public from November 14, 2017, through November 30, 2017. There were ninety-six (96) vendors notified through Demandstar, six (6) vendors downloaded the ITB documentation, and four (4) bids were received.

Three (3) vendors were awarded under this ITB. Each of the three (3) vendors agreed to renew with the District and, to maintain the current pricing.

Financial Impact

Responsible: PWS and STFS

Additional spending authority is not required for this item for there is sufficient unused spending for the term of the contract. Below is the breakdown of the current spending:

Average monthly expenditure		\$ 72,794
Project spending authority for the renewed contract term	x	12
Forecasted spending	=	\$ 873,528
(-) Unused authorized spending		\$ 970,607
Remaining spending authority will be used for the three (3) months remaining the current contract term		\$ 97,084

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Procurement & Warehousing Services is responsible for the management of the District contracts' spending authority. This action is performed through the unique Bid ID issued per solicitation, which only has a new number assigned when a new solicitation is awarded. In a renewal, the original Bid ID assigned to the contract does not change, therefore spending authority analysis is performed in its totality.

Financial Impact Table:

Action	Date	Term (years)	Amount
Original spending authority request	12/19/2017	3	\$ 3,300,000
Renewal	10/20/2020	1	
Total Contract Amount		4	\$ 3,300,000

The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.